



30th DISTRICT AGRICULTURAL ASSOCIATION

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**30th District Agricultural Association
Tehama District Fair
Board of Directors Meeting
to be held**

**Monday - September 13, 2010 at 1:00 p.m.
In the Tehama Room**

650 Antelope Blvd., Red Bluff, California

BOARD OF DIRECTORS

Bev Ross, President

Robert K. Kerstiens, Vice President

Ray Bianchi, Cindy Brown, Donald Crain, Pete Dagherret,
Tonya Redamonti, Gerald Sanders, Farrell Shatswell

Mark O. Eidman, CEO

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MISSION STATEMENT

The mission of the 30th District Agricultural Association's Board of Directors is to advance the Fair to meet the needs of the community, yet preserve the Fair's physical and financial condition while maintaining an environmentally safe and accessible facility. The Board is striving to become self-sufficient and to develop all credible revenue generating projects as possible.

We perform our daily functions under the following guiding principles:

- ◆ Maintenance of existing fair facilities to meet current safety and accessibility guidelines
- ◆ Providing the public interim rental facilities in a courteous, professional and prompt manner
- ◆ Meeting all state, county and local laws which affect the fair
- ◆ Developing and retaining a competent, creative and highly motivated staff
- ◆ Maintaining and expanding financial reserves which will support the existing operation in the future

PUBLIC PARTICIPATION - The Speaker's Request Form is for the convenience of the public to make sure they are recognized at the appropriate time on the agenda. It is requested any member of the public wishing to address the Board for any matter listed for consideration on this agenda fill out a Speaker's Request Form identifying which item(s) you would like to address and provide it to the Board's Secretary prior to the start of the meeting. All speakers will be recognized by the President. The President reserves the right to limit speakers to three (3) minutes to address the Board at the time the agenda item is being considered by the Board. If you wish to address the Board on a matter not listed on the agenda, you have that right. If you wish to exercise that right, please fill out a Speaker's Request Form and provide it to the Board's Secretary. The President reserves the right to limit speakers to three (3) minutes to address the Board during the Public Comment item on the agenda.

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 30th District Agricultural Association Board or Committee meetings, or in connection with other Tehama District Fair activities, may request assistance at the Tehama District Fair Office, 650 Antelope Boulevard, or by calling 530.527.5920 Ext 12, during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

AGENDA

1. CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.

2. ROLL CALL - Approve Director Absences

3. INTRODUCTION OF STAFF/GUESTS

4. PUBLIC COMMENT

The President reserves the right to limit speakers to three (3) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.

5. CONSENT CALENDAR

(ANY MEMBER OF THE PUBLIC, STAFF OR BOARD OF DIRECTORS MAY REQUEST THAT AN ITEM BE REMOVED FROM THE CONSENT AGENDA, DISCUSSED, AND ACTED UPON AS A SEPARATE ITEM). For convenience, all matters listed on the Consent Calendar may be considered and acted upon in one motion without any discussion unless a Director, a member of staff, or a member of the public requests individual treatment.

a. Approve August 24, 2010 Board Minutes

b. Approve Refunds

1. Molly McGiffin - \$10.00 refund - Overcharge 1 Adult Pass/ 2 Carnival Coupons
2. Lou Banning - \$30.00 refund - Overcharge 2 PBR Handicap Seating Tickets

c. Approve Contracts *(hazardous contracts and/or contracts over \$5,000.00)*

1. SFC #10-49 Mary Esther Hart dba Hart's Reptile World to provide an Educational Reptile Exhibit during annual Fair

d. Approve Shirt/Hat Bid #2010-01

e. Approve Sound/Lights (4 Day Fair) Bid #2010-02

f. Approve Fair Security Bid #2010-03

g. Approve August/September Paid Bills *(separate action required only on amounts over \$5,000.00)*

6. GENERAL CORRESPONDENCE

- a. Letter from Lisa Crowe, Chief, Personnel/Payroll Services Division, State Controller's Office: 2010 Furlough Program
- b. Letter from John Quiroz, Division of Fairs and Expositions: California's Golden Fairs Series Featuring Huell Howser
- c. Letter from Rebecca Desmond, Assistant Director Division of Fairs and Expositions: 2011 Annual Budget
- d. Letter from Mike Treacy, Director Division of Fairs and Expositions: 2010/2011 Network of California Fairs Expenditure Plan
- e. Letter from Stephen Chambers, WFA/CFA Executive Director: End of Season Update
- f. Letter from Stephen Chambers, WFA/CFA Executive Director: 119 Day Employees

7. AUGUST 2010 INTERIM RENTAL REPORT

- a. Revenues Received *(current month with prior year/month comparison)*
- b. Attendance Reports *(current month with current year to date and prior year to date comparison)*

8. BUILDINGS AND GROUNDS REPORT

- a. Final Fair Preparation
- b. CFSA Annual Fire Inspection
- c. State Fire Marshal Annual Fire Inspection

9. FAIR STAFF TRAINING REPORT

- a. CFSA Fire Extinguisher Instruction

10. PHASE II PHOTOVOLTAIC FINANCING REVIEW - Mike Treacy, Director Division of Fairs & Expositions and Tom Baker, Executive Officer California Construction Authority

11. 4th OF JULY HERITAGE DAYS INCOME/EXPENSE REPORT

12. 2010 FAIR PROGRESS REPORT

- a. Approve Exhibitor Absence Excuse Letters for Livestock Confirmation
- b. Review Fair Entertainment Expenses vs Budget
- c. Ground Acts
- d. Sponsorships
- e. Tehama Marketplace Wine Tasting and Marketplace
- f. Review Director Fair Assignments/Duties
- g. Approve Fair Appreciation Barbeque - Monday, October 25, 2010

13. MATTERS OF INFORMATION

- a. Next Board Meeting Tuesday, October 19, 2010 at 1:00 p.m.

14. EXECUTIVE SESSION - CLOSED MEETING

Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

- a. Personnel *(Matters pertaining to evaluation and/or termination of the General Manager/CEO - Government Code Section §11126(a) - NONE*
- b. Real Estate *(Negotiator present - Matters limited to price and terms of payment - Government Code Section §11126(c) (7) - NONE*
- c. Security *(Matters posing criminal and terrorist threats - Government Code Section §11126(c) (18) - NONE*
- d. Pending Litigation *(Consultation with legal counsel - Government Code Section §11126(e) - NONE*

15. ADJOURNMENT