



## 30<sup>th</sup> DISTRICT AGRICULTURAL ASSOCIATION

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**30<sup>th</sup> District Agricultural Association  
Tehama District Fair  
Board of Directors Meeting**  
to be held  
**Tuesday - January 17, 2012 at 1:00 p.m.  
In the Tehama Room  
650 Antelope Blvd., Red Bluff, California**

### BOARD OF DIRECTORS

Robert Kerstiens, President  
Ray Bianchi, Vice President  
Cindy Brown, Donald Crain, Pete Dagarret  
Tonya Redamonti, Bev Ross, Farrell Shatswell

Mark O. Eidman, CEO  
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E-mail [mark@tehamadistrictfair.com](mailto:mark@tehamadistrictfair.com)

### MISSION STATEMENT

The mission of the 30th District Agricultural Association's Board of Directors is to advance the Fair to meet the needs of the community, yet preserve the Fair's physical and financial condition while maintaining an environmentally safe and accessible facility. The Board is striving to become self-sufficient and to develop all credible revenue generating projects as possible.

We perform our daily functions under the following guiding principles:

- ◆ Maintenance of existing fair facilities to meet current safety and accessibility guidelines
- ◆ Providing the public interim rental facilities in a courteous, professional and prompt manner
- ◆ Meeting all state, county and local laws which affect the fair
- ◆ Developing and retaining a competent, creative and highly motivated staff
- ◆ Maintaining and expanding financial reserves which will support the existing operation in the future

**PUBLIC PARTICIPATION** - The Speaker's Request Form is for the convenience of the public to make sure they are recognized at the appropriate time on the agenda. It is requested any member of the public wishing to address the Board for any matter listed for consideration on this agenda fill out a Speaker's Request Form identifying which item(s) you would like to address and provide it to the Board's Secretary prior to the start of the meeting. All speakers will be recognized by the President. The President reserves the right to limit speakers to three (3) minutes to address the Board at the time the agenda item is being considered by the Board. If you wish to address the Board on a matter not listed on the agenda, you have that right. If you wish to exercise that right, please fill out a Speaker's Request Form and provide it to the Board's Secretary. The President reserves the right to limit speakers to three (3) minutes to address the Board during the Public Comment item on the agenda.

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 30<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other Tehama District Fair activities, may request assistance at the Tehama District Fair Office, 650 Antelope Boulevard, or by calling 530.527.5920 Ext 12, during normal business hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

## AGENDA

### 1. CALL TO ORDER

*All matters noticed on this agenda, in any category, may be considered for action. Any item not so noticed may not be considered. Items listed on this agenda may be considered in any order at the discretion of the President.*

### 2. ROLL CALL - Approve Director Absences

### 3. INTRODUCTION OF STAFF/GUESTS

### 4. RE-ELECTION OF 2012 OFFICERS

- a. President of the Board
- b. Vice President of the Board

### 5. PUBLIC COMMENT

*Speakers are limited to three (3) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.*

## 6. CONSENT CALENDAR

*(ANY MEMBER OF THE PUBLIC, STAFF OR BOARD OF DIRECTORS MAY REQUEST THAT AN ITEM BE REMOVED FROM THE CONSENT AGENDA, DISCUSSED, AND ACTED UPON AS A SEPARATE ITEM). For convenience, all matters listed on the Consent Calendar may be considered and acted upon in one motion without any discussion unless a Director, a member of staff, or a member of the public requests individual treatment.*

### a. Approve December 5, 2011 Board Minutes

### b. Approve Refunds

1. Susan Guevara Horse Show Exhibitor #1100 - \$75.00 refund entry/stall fees - injured prior to show
2. Amie Ebert Horse Show Exhibitor #1092 - \$25.00 refund stall fee - Saturday Clean Stall Award
3. Joyce Ebert Horse Show Exhibitor #1093 - \$25.00 refund stall fee - Sunday Clean Stall Award
4. Ben Coombs Destruction Derby Entry Car #4 - \$10.00 refund - overpaid Compact Car entry fee

### c. Approve 2011 4<sup>th</sup> Quarter Contracts *(a list of all contracts executed by delegated authority for review and approval)*

### d. Approve Contracts *(hazardous contracts and contracts over \$5,000.00)*

1. IR11-111 California High School Rodeo District #1 Assoc to hold a High School Rodeo Feb 17, 18 and 19, 2012
2. IR11-114 Run2Win Productions to hold Barrel Racing Mar 17 and 18, 2012
3. IR11-118 North State Barrel Racing Association to hold Barrel Racing Mar 24, 2012
4. IR11-119 Back Country Horsemen of California to hold a Rendezvous Mar 28, 29, 30, 31 and Apr 1, 2012
5. IR11-121 Northern California Reined Cow Horse Association to hold a Ride for Life April 7, 2012
6. IR11-122 National Stock Horse Assoc to hold a Stock Horse Show Feb 23 thru 26, 2012
7. IR12-06 Red Bluff Arabian Horse Assoc to hold a Horse Show May 4, 5 and 6, 2012
8. IR12-10 Northern Counties Quarter Horse Association to hold a Horse Show May 10 thru 12, 2012
9. IR12-13 Northern California Paint Horse Association to hold a Horse Show May 26 and 27, 2012

### e. Approve December 2011/January 2012 Paid Bills *(action required only on amounts over \$5,000.00)*

### f. Approve Delegations of Authority

1. Special Manager Delegation of Authority to Pay Day to Day Bills
2. Bank Signature Delegation of Authority

## 7. GENERAL CORRESPONDENCE

- a. Stephen Chambers, Executive Director, Western Fairs Association: California Fairs Alliance Special Report
- b. Rebecca Desmond, Director Division of Fairs and Expositions: Governor's Budget

## 8. DECEMBER 2011 INTERIM RENTAL REPORT

- a. Revenues Received *(current month with prior year/month comparison)*
- b. Attendance Reports *(current month with current year to date and prior year to date comparison)*

## 9. DECEMBER 2011 FINANCIAL REPORTS

- a. Checking Account *(monthly check register activity with beginning and ending checkbook balance)*
- b. Income/Expense Report *(shows current month figures and year to date figures)*
- c. Balance Sheet *(shows current year to date assets/liabilities/capital)*

## 10. MANAGER'S REPORT

- a. JP Ranch Rodeo Set Up
- b. Red Bluff Bull and Gelding Sale Set Up
- c. Buildings/Grounds Report

## 11. APPROVE MARQUE POLICY RECOMMENDATION FOR DISASTER/EMERGENCY NEWS/UPDATES

## 12. ADOPT A BUILDING PROPOSAL

## 13. AD HOC COMMITTEE REPORT

- a. Privatization of 30<sup>th</sup> DAA
- b. Funding Proposals
  1. Transient Occupancy Tax
  2. Property Tax

**14. 2012 FAIR PROGRESS REPORT**

- a. Thursday Main Entertainment - None
- b. Friday Main Entertainment - Outlaw Karts
- c. Saturday Main Entertainment
- d. Sunday Main Entertainment - Destruction Derby
- e. Thursday Discount Admission Fee
- f. Approve 2012 Fair Admission Charges/Parking Fees/Pre-Sale Passes/Discount Days/Family Special
- g. Approve 2012 Fair Exhibitors/Concessionaires Booth Space Fees/Discount Passes

**15. DIRECTORS TOUR OF THE FAIRGROUNDS** (depending on weather conditions)

- a. JP Ranch Rodeo Grounds Preparation
- b. Red Bluff Bull and Gelding Sale Grounds Preparation
- c. Fairgrounds Tour Recap
- d. Previous Project Tours Follow-Up Report

**16. DIRECTOR'S 2012 CALENDARS**

- a. Monthly Board Meetings
- b. Quarterly Fairground Tours

**17. MATTERS OF INFORMATION**

- a. Next Board Meeting Tuesday, February 21, 2012 at 1:00 p.m.

**18. ADJOURN INTO EXECUTIVE SESSION**

**19. EXECUTIVE SESSION - CLOSED MEETING**

*Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:*

- a. Personnel (*Matters pertaining to evaluation and/or termination of the General Manager/CEO - Government Code Section §11126(a) - NONE*)
- b. Real Estate (*Negotiator present - Matters limited to price and terms of payment - Government Code Section §11126© (7) - NONE*)
- c. Security (*Matters posing criminal and terrorist threats - Government Code Section §11126© (18) - NONE*)
- d. **Pending Litigation** (*Consultation with legal counsel - Government Code Section §11126(e) - Photovoltaic Law Suit*)

**20. RECONVENE OPEN MEETING**

**21. ADJOURNMENT**

Date of Notice: January 6, 2012